



Billy T, Cattan Recovery Outreach is an equal opportunity employer, dedicated to a policy of nondiscrimination in employment on any basis including race, color, age, sex, religion, disability or national origin. As a State of Texas employer, we maintain an AT WILL EMPLOYMENT RELATIONSHIP with all employees. This application **must** be completed in its entirety. Use "N/A" (Not Applicable) as needed. Attach any other pertinent materials, such as résumé, license, transcript, references, etc.

Employment Desired			
Position _____	Date you can start / /	Salary desired \$ _____	Type of employment <input type="checkbox"/> Full-time <input type="checkbox"/> Part-time
Are you employed now: <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, may we contact your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No May we contact past employers? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Personal Information			
Last Name _____	First Name _____	Middle Name _____	
Address (number, street, city, state, zip code) _____			
Home phone number () -	Social Security Number - -	Driver License Number	State
Education			
High school _____ Location _____	Did you graduate? <input type="checkbox"/> Yes Year _____ <input type="checkbox"/> No No. of years completed _____		
College _____ Location _____	Did you graduate? <input type="checkbox"/> Yes Year _____ <input type="checkbox"/> No No. of years completed _____		
College _____ Location _____	Did you graduate? <input type="checkbox"/> Yes Year _____ <input type="checkbox"/> No No. of years completed _____		
General			
Special training, certification or licensure (list license numbers) _____			
List skills related to the position for which you are applying _____			
Employment History (List present or most recent position first. Use attachments to explain gaps in employment.)			
(1) Name of Employer _____		Address (number, street, city, zip code) _____	
Position _____	Department _____	Type of business _____	
Name and position of immediate supervisor: _____			Phone () -
Dates of employment: / / - / /	Starting salary \$ _____	Final salary \$ _____	Reason for leaving (IMPORTANT) _____
Job duties _____			

References

Please list three professional references.

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name: _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

I certify that my answers are true and complete to the best of my knowledge.

I understand that requirements of employment at BTCRO include, but are not limited to, drug testing, criminal background check, and verification of education, employment history, and references, which I hereby authorize. I further certify that the information provided herein is accurate, truthful and factual. I understand that my potential employment at BTCRO may be jeopardized should this or any other information provided be false.

Applicant Signature and Date